



2016 FEE SCHEDULE Creek Bend Nature Center

Rental Area	Prime Hours	Nonprime Hours
	FRIDAY EVENING: 5-11:30 p.m. SATURDAY - SUNDAY: 9:30 a.m. – 11:30 p.m.	MONDAY - THURSDAY: 7:30 a.m. – 11:30 p.m. FRIDAY: 7:30 a.m. – 4:59 p.m.
Full Facility Rental (Includes Savannah & Terrace, Prairie & Library, Meadow Room plus Outdoor grounds)	\$800 for first 4 hours \$125 per hour afterward	\$600 for first 4 hours \$100 per hour afterward
Nature Center (Museum Space)	The Nature Center museum space may be added to your Full Facility Rental at a rate of \$150 per hour, however, this option is <i>only</i> available after 5 p.m.	
Any event with 60 or more attendees requires Full Facility Rental. Individual rooms (below) are available with a 4-hour minimum rental.		
Savannah Room (Includes Terrace Room)	\$360 for first 4 hours \$75 per hour afterward	\$300 for first 4 hours \$60 per hour afterward
Prairie Room (Includes Library)	\$300 for first 4 hours \$60 per hour afterward	\$240 for first 4 hours \$50 per hour afterward
Meadow Room	\$240 for first 4 hours \$50 per hour afterward	\$200 for first 4 hours \$40 per hour afterward
Microphone	Portable microphone/speaker is included at no charge, but must be reserved no later than 2 weeks prior to your event.	
Advance Tent Setup	All tent setups must be pre-arranged with us to make sure there are no scheduling conflicts. Advance Tent Setup <i>may</i> be available; however this must be scheduled as part of your contract. Tent setup is not available if it conflicts with another rental. For this reason, we strongly encourage those renting tents to reserve at least one day Advance Tent Setup at the time of your contract. <u>There is an Advance Tent Setup fee of \$500 per day for each day that your tent is setup, prior to the day of your event.</u> There is no fee for tents setup on the same day as your event.	
Security Deposit	\$300	

All fees must be paid in full no later than 2 weeks prior to event. Events not paid in full 2 weeks prior will be cancelled and security deposit will be forfeited.

All events must conclude no later than 11:30 p.m., meaning the facility must be cleaned, cleared and vacated. The facility should appear as you found it, when you arrived. Please plan your event start/end times, accordingly.

The above rates are subject to change at any time. Rates should only be considered final when a security deposit has been received by the Forest Preserve District of Kane County, and both parties have signed a contract. For additional information or to make a reservation, call 630-444-3064.