



# Nature Center Host Volunteer

## Position Description

**Purpose of Volunteer Service:** To greet Nature Center visitors, answer questions and present basic concepts of ecology and natural history on request.

**Supervisors:** Naturalist, Volunteer Coordinator

**Typical Assignment:** Serve as a Nature Center host/hostess while staff is leading on-site programs with school groups, scouts, community groups and the public.

### Qualifications/Skills:

- Ability to communicate with the visiting public.
- Interest in ecology and natural history.
- Flexibility and ability to adapt to changing weather, schedules and interest levels.
- Ability to work as a team with staff and fellow volunteers.
- Ability to prepare a fire for Woodland Birthday participants.



### Expectations:

- Commit to 6-8 hours per month.
- Sign in upon arrival and sign out before departure.
- Arrive ½ hour before the Nature Center opens to discuss plans for the day.
- Notify staff promptly if you are unable to meet a scheduled commitment and help to find a substitute.
- Help clean up after programs and notify staff of needed replacements.
- Represent the Forest Preserve District of Kane County in a warm and professional manner.
- Provide ideas and suggestions for improvement of the Volunteer Program and/or your volunteer position.

### Training:

Volunteers are required to attend the *Volunteer Orientation* and will receive an informational tour of the Tekakwitha Woods Nature Center prior to hosting. Learn more about the Nature Center online at [www.kaneforest.com](http://www.kaneforest.com).

