



1996 S. Kirk Rd. Suite 320
Geneva, IL 60134

Forest Preserve District, Planning and Utilization Committee Meeting Minutes

Chair Cherryl Strathmann, President Christopher Kious, President Pro Tem, Mavis Bates,
Ron Ford, Michelle Gumz, Mike Kenyon, Anita Lewis, Mike Linder, Vern Tepe

Thursday, June 29, 2023

9:30 AM

3rd Floor Board Room

I. Call to Order

The Forest Preserve District Planning and Utilization Committee meeting was held Thursday, June 29, 2023 at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. Chair Strathmann called the meeting to order at 30AM.

PRESENT	President Chris Kious Chair Cherryl Strathmann Commissioner Michael Kenyon Commissioner Vern Tepe Commissioner Michael Linder Commissioner Ron Ford Commissioner Anita Lewis Commissioner Mavis Bates
ABSENT	Commissioner Michelle Gumz

Also Present: Commissioners Allan, Juby (Remote), Molina (Remote), Roth, Williams; Exec. Dir. Haberthur; NRM Dir. Chess; CFO Petschke & staff Marano, Carrano; Chief of Planning & Land Mgmt. Rooks-Lopez; HR Dir. Clough; Dir. of Comm. Affairs Metanchuk; Dir. of Ops. Pentecost; Chief of Police Burger; Attorney Hodge and Exec. Assist. Figliozzi and Admin staff Rafferty.

II. Approval of Minutes of May 25, 2023

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Michael Kenyon
AYE:	Mavis Bates, Ron Ford, Michael Kenyon, Anita Lewis, Michael Linder, Vern Tepe and Cherryl Strathmann
ABSENT:	Michelle Gumz

III. Public Comment (Each Speaker is limited to three minutes)

None.

IV. Bids and Proposals

A. Resolution Approving a Bid to Purchase Three, Sixty Inch Zero Turn Mowers for the North Operations Department

Dir. of Ops. Pentecost presented the bid for the purchase of tree mowers for the North Operations Department. Based on the District's replacement schedule, (3) 60" zero turn mower's for North Operations were approved in the FY 2023-24 budget. The mowers have exceeded our threshold of 1,200 hours of maximum efficient life expectancy by 20-40%. Once

replaced we will declare the old mowers surplus and auction them off to maximize any resale value. We have had success with Toro 60" mowers and request replacing with the same manufacturer. The new mowers will be procured through the joint-purchasing cooperative Sourcewell, from Ralph Helm Inc., Elgin, Illinois for \$49,874.34. The contract from Sourcewell provides a 27% reduction to the MSRP for the mowers. Any accessories are not covered with the reduction. As the attached quotation reflects, this provides the District with a savings of \$17,442.54 below MSRP. Funds totaling \$59,700.00 were budgeted for the purchase of these mowers in FY 2023-24.

DISCUSSION: *None.*

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Executive Committee
MOVER: Ron Ford
SECONDER: Anita Lewis
AYE: Mavis Bates, Ron Ford, Michael Kenyon, Anita Lewis, Michael Linder, Vern Tepe and Cheryl Strathmann
ABSENT: Michelle Gumz

V. New or Unfinished Business

A. Resolution Authorizing a Contract for Professional Services to Develop Architectural and Engineering Concept Plans for the Settler's Hill Golf Course Clubhouse with Wight & Company

Chief of Planning and Land Mgmt. Rooks-Lopez presented the contract for professional services for the Settler's Hill Clubhouse concept plan, noting that staff submitted an application for a PARC award to fund this project. Phase 1 of the Settler's Hill Golf Course renovation, which included improved irrigation, driving range and new layouts for all 18 holes, was completed in 2022. Phase 2 includes the construction of a new clubhouse, parking and cart storage facility located near the new driving range in the northeast section of the course. The new clubhouse will be located at the point of returning 9's (holes 1, 9, 10 & 18) allowing golfers easy access to snacks and restroom facilities at the halfway point and end of their game. The District retained Wight & Co. in 2020/21 for preliminary architectural and site planning services for the Settler's Hill Clubhouse. This contract is the next step in the process for designing the future clubhouse. Funds totaling \$150,000 were budgeted in the 2023/24 fiscal year for the architecture/engineering phase of project.

DISCUSSION: *Commissioner Ford noted that the Clubhouse is essential for business. This building would be utilized as a venue for weddings, dinners and other events. This business can bring in revenue for the District.*

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Executive Committee
MOVER: Ron Ford
SECONDER: Anita Lewis
AYE: Ron Ford, Michael Kenyon, Anita Lewis, Michael Linder, Vern Tepe and Cheryl Strathmann
PRESENT: Mavis Bates
ABSENT: Michelle Gumz

VI. Closed Session to Discuss Land Acquisition, License Agreements, Potential Litigation and Personnel

None.

VII. Communications

Community Affairs Dir. Metanchuk provided a PowerPoint presentation of various environmental education programs. Pictures were shared from the summer camps; there were a total of 71 campers. Commissioner Lewis commented on the importance of outdoor nature summer camps for young children, noting that some of the kids have not been exposed to being outside in nature. Dir. Metanchuk noted that the air quality alerts had affected the ability to be outside for long periods, staff rotated with time indoors. Campers were happy to be outside.

VIII. Chairman's Comments

None.

IX. Adjournment

The meeting adjourned at 9:42 AM.

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Michael Kenyon
SECONDER:	Ron Ford
AYE:	Mavis Bates, Ron Ford, Michael Kenyon, Anita Lewis, Michael Linder, Vern Tepe and Cheryl Strathmann
ABSENT:	Michelle Gumz

Cheryl Strathmann, Chair
Forest Preserve District Planning and Utilization Committee
Forest Preserve District of Kane County

Respectfully Submitted,

Gabriella Figliozzi

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Recording Secretary