



1996 S. Kirk Rd. Suite 320  
Geneva, IL 60134

## Forest Preserve District, Planning and Utilization Committee Meeting Minutes

President Bill Lenert, Chair Cheryl Strathmann, Chris Kious, Mavis Bates, Michelle Gumz,  
Anita Lewis, Mike Linder, Vern Tepe

Thursday, December 19, 2024

2:00 PM

3rd Floor Board Room

### I. Call To Order

The Forest Preserve District Planning and Utilization Committee meeting was held Thursday, December 19, 2024 at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. *Commissioner Kious called the meeting to order at 9:46AM in Chair Strathmann's absence.*

#### Remote Attendance Approval

*None.*

**PRESENT** President Bill Lenert  
Commissioner Chris Kious  
Commissioner Mavis Bates  
Commissioner Michelle Gumz  
Commissioner Michael Linder

**ABSENT** Chair Cheryl Strathmann  
Commissioner Anita Lewis  
Commissioner Vern Tepe

**Also Present:** Commissioners Penesis, Roth; Exec. Dir. Haberthur; Dir. of Finance Petschke & staff Carrano; Ops. Dir. Jensen; NRM Dir. Chess; Dir. of Planning & Land Protection Rooks-Lopez; HR Dir. Clough; Chief of Police Burger; Dir. of Comm. Engagement Metanchuk & staff Kovach; Admin staff Figliozzi, Rafferty, Attorney Hodge and members of the public.

### II. Approval of Minutes from October 24, 2024

**RESULT: APPROVED BY UNANIMOUS CONSENT**

**MOVER:** Michael Linder

**AYE:** Chris Kious, Mavis Bates, Michelle Gumz, Michael Linder,

**ABSENT:** Anita Lewis, Cheryl Strathmann, Vern Tepe

### III. Public Comment (Each Speaker is limited to three minutes)

*None.*

### IV. Bids and Proposals

*None.*

### V. New or Unfinished Business

**TMP-24-3311** Resolution Approving a Bid for the OSLAD Grant Project for the Mill Creek Greenway Forest Preserve Archery Range

*Landscape Architect Tegge presented the bid for the OSLAD grant project in Millcreek Greenway Forest Preserve. In 2022, the District received an Open Space and Land Acquisition Development (OSLAD) grant from the Illinois Department of Natural Resources (IDNR) for the Mill Creek Greenway Archery Range Project. The project*

includes a new entry road and parking lot, prairie restoration and stormwater detention pond, 3 archery fields, a raised archery platform, covered shelters and a combination restroom and shelter. The OSLAD grant will reimburse the District 50% of the preliminary engineering and construction costs up to a total of \$600,000.00, following the completion of the project. The District conducted a formal bid process for the improvements. Bids were publicly advertised, with 6 bidders responding. The responsible, lowest bidder was Evans & Son, Inc. with a base bid plus alternate of \$1,174,046.70. Additionally, \$43,557.61 shall be set aside as contingency to cover any unanticipated additional costs, that may arise during construction for a total project amount of \$1,217,604.31.

**DISCUSSION:** *Commissioner Bates asked if there is an interest in archery in the area. Exec. Dir. Haberthur responded that yes, the demand is present, the archery range will be the only one in the Kane County area, noting that there are a few private ranges indoors. Dir. Haberthur stated that DuPage County realizes an estimated \$30,000 for their range. He explained that once the project is closer to completion, there will be a committee decision to create an annual fee with a pass for users. Commissioner Bates asked if the archery would have supervision. Exec. Dir. Haberthur responded that staff will be trained to monitor the use and area, however it will not be 100% staffed. The idea is to follow DuPage County's model that has worked for them. Commissioner Gumz asked if the fence would be constructed on a berm. Landscape Architect Tegge responded that the fence would be about 10 feet. Dir. Haberthur explained that the topography raises naturally in that specific area, therefore the location of the area creates a natural berm.*

**RESULT:** **MOVED FORWARD BY ROLL CALL VOTE**  
**TO:** Forest Preserve District Executive Committee  
**MOVER:** Michelle Gumz  
**SECONDER:** Mavis Bates  
**AYE:** Mavis Bates, Michelle Gumz, Chris Kious, Michael Linder  
**ABSENT:** Anita Lewis, Cheryl Strathmann, Vern Tepe

**TMP-24-3314** Resolution Approving a Bid for the RTP Grant Trail Restoration Project at Big Rock Forest Preserve

*Landscape Architect Tegge presented the bid for the RTP grant project in Big Rock Forest Preserve. In 2023, the District received a Recreational Trails Program (RTP) grant from the Illinois Department of Natural Resources (IDNR) for the Big Rock Forest Preserve Trail Restoration project. The project includes restoration of an existing segment of limestone trail, a brand-new segment of limestone trail to connect users to the bridge crossing at Big Rock Creek, and a new grass trail to connect users back to the southern parking lot. The RTP grant will reimburse the District 80% of the construction costs up to a total of \$200,000.00, Upon completion of the project. The District conducted a formal bid process for the project. Bids were publicly advertised, with 5 bidders responding. The responsible, lowest bidder was Evans & Son, Inc. with a base bid of \$210,640.09. Additionally, \$10,000.00, shall be set aside as contingency to cover any unanticipated additional costs, that may arise during construction for a total project amount of \$220,640.09.*

**DISCUSSION:** *None*

**RESULT:** **MOVED FORWARD BY ROLL CALL VOTE**  
**TO:** Forest Preserve District Executive Committee  
**MOVER:** Michael Linder  
**SECONDER:** Bill Lenert  
**AYE:** Mavis Bates, Michelle Gumz, Chris Kious, Michael Linder  
**ABSENT:** Anita Lewis, Cheryl Strathmann, Vern Tepe

**VI. Closed Session to Discuss Land Acquisition, License Agreements, Potential Litigation and Personnel**

*None.*

**VII. Communications**

*Comm. Engagement Dir. Metanchuk referenced the Treeline Newsletter, copies are available at the front desk as well as online.*

**VIII. Chairman's Comments**

*None.*

**IX. Adjournment**

*The meeting adjourned at 2:26pm*

**RESULT: APPROVED BY VOICE VOTE**

**MOVER:** Michael Linder

**SECONDER:** Michelle Gumz

**AYE:** Mavis Bates, Michelle Gumz, Chris Kious, Michael Linder

**ABSENT:** Anita Lewis, Cheryl Strathmann, Vern Tepe

Chair Cheryl Strathmann  
Forest Preserve District Planning and Utilization Committee  
Forest Preserve District of Kane County

Respectfully Submitted,

*Gabriella Figliozzi*

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Recording Secretary